



Camps and Excursions Policy

Camps, Excursions and Incursions are valued elements of our school curriculum and enhance student learning by offering new, varied, challenging and practical experiences. As well as broadening the curriculum offerings, these events provide students with the opportunity to develop trusting relationships with staff, volunteers and peers, build resilience and further develop their teamwork skills and independence.

All GOPS Camp, Excursion and Incursion events will adhere to Department for Education guidelines, policies and procedures in addressing all curriculum, safety and procedural matters.

The camps, excursions and incursions program is developed through age appropriate and accessible activities. Excursions and incursions will occur regularly across Reception to Year 6 depending on curriculum requirements.

In the case of a composite classes, all students will attend the event allocated to their class. Students not attending the event will be provided with an alternative learning program.

Students will:

- ✓ Ensure they consistently uphold the GOPS School values
- ✓ Take responsibility for their own belongings
- ✓ Be ready to try new experiences
- ✓ Show appreciation to all staff and volunteers

Parents will:

- ✓ Support the school's program by encouraging their child's participation
- ✓ Volunteer to support the event if possible (ensuring all requirements for volunteers are met)
- ✓ Ensure their child has all the necessary equipment and clothing
- ✓ Complete and return all required notices for payment, health care and consent ahead of the event

Staff will:

- ✓ Support positive participation for all students, colleagues and volunteers
- ✓ Engage proactively in supporting event organisation, activities and management
- ✓ Plan events collaboratively and complete all necessary approvals and consents in line with established timelines

Teacher in Charge to:

- ✓ Have a supervisory role over the educational program and the activities undertaken
- ✓ Ensure activities are safe but challenging, reflecting curriculum-based student/child learning outcomes, based on inclusive practices and geared to the abilities and needs of all participants
- ✓ Ensure leaders and students/children are well equipped for all reasonably predictable conditions
- ✓ Ensure participants understand the nature and purpose of the activity and have developed the prerequisite knowledge, understanding and skills
- ✓ Ensure appropriate first aid kits are available and that medication procedures are followed
- ✓ Ensure development of contingency and emergency management plans
- ✓ Ensure communication systems are in place

Leadership will:

- ✓ Support teachers to ensure that their health and wellbeing is maintained
- ✓ Ensure support systems are in place on site to make event planning as smooth as possible including:
 - Planning checklists and administrative support
 - Centrally stored information (digital) related to each event to support planning, including risk assessments, maps and forms

Policy to be reviewed August 2028